



Mobile Bay National Estuary Program Community Action Committee Meeting

Five Rivers Delta Center
Friday January 23, 2015 at 11:30 am

Agenda

1. Welcome
2. Approval of minutes from 9/26/2014 meeting
3. Annual meeting video
4. Five Year Strategy: Year one accomplishments/survey results
5. Five Year Strategy: Year two goals
6. RFP Discussion
7. By-laws/Members Agreement
8. Next meeting
9. Adjourn

Mobile Bay NEP CAC Meeting

Five Rivers Delta Resource Center

January 23, 2015 at 11:30 am

In attendance:

Mark Berte, Alabama Coastal Foundation
Casi Callaway, Mobile Baykeeper
Ashley Campbell, D'Olive Working Group
Debi Foster, the Peninsula of Mobile
Leslie Gahagan, Wolf Bay Watershed
Dennis Hatfield, Little Lagoon
Tammy Herrington, Conservation Alabama Foundation
Matthew Hinton, Spanish Fort Environmental Manager
Jim Horner, Fairhope Environmental Advisory Board
Jackie LeMaster, the Peninsula of Mobile
Wanda Overstreet, City of Bayou La Batre
Ben Raines, Weeks Bay Reserve Foundation

Staff: Kelley Barfoot, Roberta Swann, Rick Frederick

Takeaways

- YR 1 accomplishments survey originally sent out September 2014 will be revised to more clearly define goals and will be resent to the CAC group for completion.
- Two RFP's have been written to aid in watershed planning. The first RFP is to coordinate educational programming related to watershed management for the K-12 population. The second RFP is to coordinate citizen-training activities throughout coastal Alabama.
- The CAC group made suggestions for the MBNEP's management conference by-laws and member's agreement.

1. Welcome

Meeting called to order at 11: 40 am

2. Approval of minutes

Approval of minutes from the September 26, 2015 meeting was motioned by Jim Horner.

3. Annual Meeting Video

The meeting began by the group being shown the MBNEP's Annual Meeting video: A Year in Review. The video is available for viewing on the Mobile Bay NEP's website and it is highly recommended that you review it if you were unable to attend.

4. Five Year Strategy: YR 1

Ms. Leslie Gahagan gave a brief introduction about the CAC's YR 1 strategy and goals. She asked the group to help fill in the blanks for YR 1 accomplishments. The group asked that some of the questions be clarified such as what defines a presentations, workshop and festival. The group decided that it would be best if she read through each

goal and gave a more detailed description of what information the group should include when filling in the blanks. It was also decided that the original survey that was sent out September 2014 be revised to more clearly define each question and be resent to the group for completion. The group thought completing the survey would be easier for each member rather than filling in the blanks on the spreadsheet.

5. Five Year Strategy: YR 2

Ms. Casi Callaway moved on to the YR 2 goals spreadsheet and asked the group to review it and began thinking about how their group can accomplish the YR 2 goals. The YR 2 spreadsheet will be sent out by email to each CAC member.

6. RFP Discussion

Two requests for proposals were written by the MBNEP and Ms. Gahagan gave an overview of each. The first RFP is to select an environmental organization or other similar firm to coordinate educational programming related to watersheds/watershed management for the K-12 population in watersheds that have existing or are in the process of preparing watershed management plans. The second RFP is to select an environmental organization or other similar firm to coordinate citizen-training activities throughout coastal Alabama to build community capacity for implementing watershed management plans. Both proposals are still in draft form and will be finalized and sent out to the public by February 15, 2015 through March 15, 2015. The group will have until Monday February 2, 2015 to make comments for both RFP's.

7. By-laws/Members Agreement

Ms. Kelley Barfoot read over the CAC's section of the MBNEP's Management Conference Bylaws and asked for comments or suggestions from the group. Ms. Roberta Swann stated it was decided by the PIC group to add to the Bylaws the current co-chairs be active until the end of the CCMP's five years (2018). The attending CAC members agreed. Ms. Callaway suggested changing the voting language to state 'the CAC committee works to make all decisions by consensus when there is a conflict and voting only occurs when consensus cannot be reached. Quorum represents present members and voting is by simple majority of members in attendance'. The Bylaws and Members Agreement will be sent out to the group for comments/suggestions. Each member will be required to sign the Members Agreement and return to the MBNEP before the next scheduled meeting.

8. Next Meeting

Ms. Callaway showed the group the current meeting schedule for 2015 and stated the group might need to meet more than three times a year to include workshops and/or additional needs from the CAC. The group agreed to meet more if necessary.

9. Meeting Adjourn

Meeting adjourned at 1:45 p.m.

Next Meeting is scheduled for April 17th. Please check the MBNEP events calendar at www.mobilebaynep.com/events for meeting details and/or meeting updates.