

**PROGRESS REPORT
FOR
MOBILE BAY NATIONAL ESTUARY PROGRAM PROJECTS**

Project: Three Mile Creek Water Management Plan

Project Manager: Bryon Griffith

For the Period: January 7 – March 29, 2013

1. What work was accomplished for this reporting period?

(a) Outreach Task

- i. Facilitated one-on-one interviews with 18 members of TMC Committees
- ii. Facilitated and presented at two Steering Committee meetings
- iii. Facilitated three Engagement Committee meetings (one general, one cleanup subcommittee and one public meeting subcommittee)
- iv. Created draft version of the Engagement Strategy
- v. Strategized locations for public meetings through the watershed and mapped all of them
- vi. Scheduled 14/18 neighborhood meetings
- vii. Prepared materials for neighborhood meetings including presentation, flyers and maps
- viii. Promoted public meetings to various stakeholders
- ix. Began preliminary work on website re-design

(b) Technical Tasks

- i. Facilitated and presented at two Technical Committee meetings
- ii. Prepared, administered and analyzed the Technical Committee Survey
- iii. Prepared multiple requests for data (via email and phone calls) and coordinated downloading and cataloging data
- iv. Prepared and updated master log for TMC Data Holdings
- v. Assessed data holdings to identify data gaps and reported out to TC and SC to identify ways to acquire this additional data.
- vi. Began the Vulnerability Analysis
- vii. Performed two field trips to assess existing conditions of the upper watershed.

2. What problems (or sources of error) were encountered, if any?

(a) None

3. If a problem was encountered, what action was taken to correct it?

(a) Not applicable.

Three Mile Creek Progress Report, continued

4. What work is projected for the new quarter activity?
 - (a) Outreach Tasks
 - i. Facilitate the 18 Neighborhood Meetings
 - ii. Finalize the Engagement Plan
 - (b) Technical Tasks
 - i. Complete the data analysis
 - ii. Perform lower watershed float trip in May

5. Is the project work on schedule?
 - (a) This quarter: Yes
 - (b) For this project: Yes

6. If you will not complete the project as projected, have you submitted your request for a funding amendment?
 - (a) Not Applicable

7. What has been spent to date?
 - (a) 13,800.00

8. What is your plan for spending the remaining funds?
 - (a) Remain on schedule according to our Scope of Work with a draft WMP by October 28, 2013

9. Have you submitted an invoice for reimbursement? A copy should be attached to the progress report.
 - (a) Yes, see attached

10. Is there a change in project manager?
 - (a) No